

**Open for Inspection - Checklist**

🞏 Open for inspection flag displayed

🞏 Directional signage placed at front of property and nearest street intersection

🞏 Arrive at the property 10 minutes early

🞏 Vendors / Tenants not present during inspection

🞏 Strong product knowledge: land size, rates, potential rental return, comparable sales, when was the home built,

🞏 Property brochures on display

🞏 All lights turned on & music playing – set the scene

🞏 On display:

* Business Cards
* Property Brochures

🞏 Company Brochure / Commission Table

🞏 Agent Profile Brochure

🞏 Comparable sales

🞏 Contracts / S32’s

🞏 Pen, paper, clipboard and open for inspection capture forms

🞏 Ensure all lights are off and property is locked before leaving

🞏 Leave a thank you note and/or call vendor with preliminary feedback

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